

# USER GUIDE – SUBMIT RESEARCH PROGRESS REPORT



myEduRec Navigator : *Home > Academics > Graduate Research*



Select A Program

- Information
- Apply for RS Holiday Leave
- Submit Research Progress Rpt**
- View GAP Hours

**National University of Singapore**  
Graduate  
Doctor of Philosophy (FoS)



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- Propose Thesis Submission Date
- Upload Abstract/Submit Thesis
- Submit Form
- Declare Acad Travel/Internship

### My Progress Reports

Academic Program: Doctor of Philosophy (FoS)  
 Career: Graduate

**4** Select the semester where the status indicates "New".

Semester	Thesis Advisor	Date of Submission	Status	Reporting Period	My RPR Rating	Action
2024/2025 Semester 1	3099, Name	25/02/2025	New	Open	Not Started	Submit >
2023/2024 Semester 2	3099, Name	15/04/2024	Completed	Closed	2 - Good	View >
2023/2024 Semester 1	3099, Name	13/11/2023	Completed	Closed	2 - Good	View >
2022/2023 Semester 2	3099, Name	16/04/2023	Completed	Closed	2 - Good	View >
2022/2023 Semester 1	3099, Name	08/11/2022	Completed	Closed	2 - Good	View >
2021/2022 Semester 1	3099, Name	27/02/2022	Completed	Closed	2 - Good	View >

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### My Progress Reports

Career: Graduate  
 Academic Program: Doctor of Philosophy (FoS)  
 Thesis Advisor: 3099, Name  
 Reporting Semester: 2024/2025 Semester 1  
 Status: New  
 Residency: INTL

\*Open Researcher & Contributor ID (ORCID):

NOTE: ORCID is a mandatory field. If you have not created an ORCID ID, please register [here](#) or watch the [video tutorial](#).

#### \*Upload Attachment (Mandatory)

You may attach a pdf file of not more than 1MB that contains a brief summary of your research progress (information/achievements) for the above-mentioned semester.

To ensure successful uploading, please ensure that your  
 - File size does not exceed 1MB;  
 - File is in PDF format; and  
 - File name does not contain special characters such as \ / \* : " < > ? and not exceed 60 characters.

NOTE:- Do NOT include patentable information in your submission.

1	<input type="text" value="Research_Progress_Report_2425Sem1_"/> .pdf	<a href="#">View Attachment</a>	<a href="#">Delete Attachment</a>
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**5** Attach a brief summary of your research progress in PDF format.

#### Student's Self-assessment and Comments

Enter your self-assessment and comments here. Please be concise. Do NOT include patentable information in your submission.

**6** Indicate any specific information, achievements, issues, etc encountered during your research.

#### Latest meeting date with Thesis Advisory Committee (TAC)

NOTE:- Applicable only to PhD Candidates.

Latest meeting date with TAC (if any):

**7** Indicate the last TAC meeting date prior to submission of the progress report. (Only applicable to PhD candidates)

[Next](#)

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### My Progress Reports

#### Graduate Assistantship Programme (GAP) – only for Research Scholars who are International Students

From 2023/2024 Semester 1 onwards, clocking of completed GAP hours are done via myGAP system. For more information on this, please refer to GAP.

Total Number of Hours Required for Candidature: 416.00

The following table shows the total number of GAP hours completed as of last semester. To view the latest GAP hours completed to date, log in to myGAP.

#### ▼ Total Completed Hours

Teaching/Lab Supervision	: 157.00 Hrs/ 37.74%
RA duty,incl. Res Supervision	: 60.00 Hrs/ 14.42%
Other Developmental Assignments	: 0.00 Hrs/ 0%
Hours Completed	: 217.00 Hrs/ 52.16%

[Back](#) [Next](#)

**8** You will be able to view your completed GAP hours as of last semester on the next page. (Only applicable to RS who are International Students)

## My Progress Reports

### GAP (for Research Scholars who are International Students)

Please indicate ONE of the following:

- Yes I am on track to fulfil the requirement stated in the Terms and Conditions of the scholarship.
- No I am NOT on track to fulfil the requirement stated in the Terms and Conditions of the scholarship, but I will strive to be on track.
- No I have completed the requirement stated in the Terms and Conditions of the scholarship.

**9** Indicate whether you are on track, not on track or have completed the GAP hours requirement. (Only applicable to RS who are International Students)

# My Progress Reports

## Student Survey

The survey aims to assess how well you are coping with the challenges of graduate school and identify any areas where additional support may be needed. Your responses will help us enhance the support system, ensuring it meets your needs throughout your academic journey. All information you provide will remain confidential and be used solely to improve our services.

How well are you coping with your graduate studies so far?

How would you rate your graduate student experience at NUS thus far?

How would you rate the extent of support that you receive from the university in the following areas?

Academic support

Financial support for research and conference travel

Access to research facilities and equipment

Career advising

Emotional/social support

Are there other areas that you would like to receive more support from the university? (maximum 500 characters)

How often did you meet with your thesis advisor in the past year?

Which of the following best describes how you feel about how often you met with your thesis advisor (TA)?

Overall, how effective is your advisor in helping you to progress toward your research goals?

Would you recommend your thesis advisor to a friend or close acquaintance who is seeking a thesis advisor for his/her PhD studies?

Over the last 2 weeks, how often have you been bothered by the following problems?

Little interest or pleasure in doing things

Feeling down, depressed or hopeless

Feeling nervous, anxious or on edge

Not being able to stop or control worrying

**10** Complete the following student survey.

**11** Indicate "YES" if you consent to NUSGS reaching out to you.

No Please toggle "Yes" if you consent to NUSGS reaching out to you should we determine that additional support would be beneficial.

**12** Indicate "YES" if you are ready to submit your progress report and click on the "Submit" button.

Yes I am ready to submit my progress report. I understand that I will not be able to make further amendments once I click the SUBMIT button below.